



### **Donor Bill of Rights**

**The San Mateo County Community Colleges Foundation endorses and adopts the Donor Bill of Rights, created by the Association of Fundraising Professionals (AFP), the Association for Healthcare Philanthropy (AHP), the Council for Advancement and Support of Education (CASE), and the Giving Institute: Leading Consultants to Non-Profits.**

Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the not-for-profit organizations and causes they are asked to support, we declare that all donors have these rights:

#### **I**

To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.

#### **II**

To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.

#### **III**

To have access to the organization's most recent financial statements.

#### **IV**

To be assured their gifts will be used for the purposes for which they were given.

#### **V**

To receive appropriate acknowledgment and recognition.

#### **VI**

To be assured that information about their donation(s) is handled with respect and with confidentiality to the extent provided by law.

#### **VII**

To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.

#### **VIII**

To be informed whether those seeking donations are volunteers, employees of the organization, or hired solicitors.

#### **IX**

To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.

#### **X**

To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

The San Mateo County Community Colleges Foundation encourages donors or potential donors to contact us with any questions or concerns regarding the Donor Bill of Rights. We hope that our adherence to these rights strengthens the trust and confidence our donors have in us and our efforts to work together on behalf of the San Mateo County Community College District, Cañada College, College of San Mateo, Skyline College, our students, our programs, and our departments.

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